

Forward Plan

November 2011 - February 2012

Keith R Mitchell CBE
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 14 October 2011

Working for you



**OXFORDSHIRE
COUNTY COUNCIL**

www.oxfordshire.gov.uk

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online¹.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online³.

¹ www.oxfordshire.gov.uk/ Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

² www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

³ www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Local Enterprise Partnership; Law & Governance; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Education & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance & Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Lorraine Lindsay-Gale</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management; flooding – Planning Authority/planning policy role; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police & Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; and Council policy co-ordination breaking the cycle of deprivation; drugs and alcohol awareness; community cohesion; equalities and social inclusion; voluntary and community sector; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Melinda Tilley</p>	<p>Primary & secondary schools; special schools; pupil services; school transport; music services</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Strategic transport planning; implementation of schemes for transport; highways; traffic and parking; flooding – lead local Flood Authority role and engineering/technical matters; road safety; public passenger transport and access to the countryside</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

Draft Corporate Plan 2012/13

To seek agreement to the content of the next corporate plan.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: We will consult partner organisations as appropriate.

Report By: Head of Strategy & Communications

Contact: Maggie Scott, Corporate Policy Manager Tel: (01865) 816081

Ref: 2011/156

Delegated Powers of the Chief Executive - January 2012

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: N/A

Report By: Head of Law & Governance

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2011/157

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

Hampshire and Oxfordshire County Council ICT Partnership

To seek approval in principle for an ICT Partnership between Hampshire County Council and Oxfordshire County Council through a framework arrangements.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Graham Shaw, Head of ICT Business Delivery Tel: 07939069084

Ref: 2011/184

Establishment Review - November 2011

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2011/130

Independent Admission Appeals - Panel Member Arrangements

To review the arrangements for Panel Members including expenses.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Panel members

Report By: County Solicitor & Monitoring Officer

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2011/086

Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2011

Quarterly Performance Monitoring report.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

Ref: 2011/143

Establishment Review - February 2012

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2011/174

CABINET MEMBER: ADULT SERVICES

A Revised Policy for Transport Eligibility within Adult Services

To consider an in principle agreement to a revised policy to support the eligibility criteria for the provision of transport within adult services and seek authority to proceed with a 3-month public consultation on the revised policy.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Public consultation (including existing service users) on the revised policy and supported draft SCIA.

Report By: Head of Strategy & Transformation

Contact: Simon Kearey, Head of Strategy & Transformation Tel: (01865) 323571 Ref: 2011/140

Joint Strategic Commissioning Arrangements with NHS Buckinghamshire and Oxfordshire Cluster PCT

To seek approval for the renewal and potential expansion of the following s75 (NHS Act 2006) partnership arrangements between the Council and the PCT.

- Mental Health (to include targeted child and adolescent mental health services)
- Learning Disability
- Older People
- Physical Disabilities

Joint Responsibility: Cabinet Members for Adult Services and Children, Education & Families.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Consultation undertaken to meet the requirements of NHS Bodies and Local Authorities Partnership Arrangements Regulations 2000 – Regulation 4(2).

Report By: Director for Children, Education & Families, Director for Social & Community Services

Contact: Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968 Ref: 2011/167

Development in the Oxfordshire Care Partnership Agreement

To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685
Ref: 2010/216

CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)

Supporting People Strategy for 2012-16

To seek approval of commissioning intentions for 2012-16 and of the Annual Plan for 2012/13.

Decision Maker and Target Date: Cabinet Member for Adult Services, 9 December 2011

Consultations: Service providers and other stakeholders in Oxfordshire.

Report By: Supporting People Programme Manager

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858
Ref: 2011/182

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

Progress Report on CLA and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Children in Care, Council and Corporate Parenting Panel

Report By: Director for Children, Education & Families

Contact: Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098

Ref: 2011/112

Amendments Required in Fair Funding Formula for Schools from 1 April 2012

To seek approval of the proposed changes to the Fair Funding Formula for Oxfordshire's schools from 1 April 2012.

Joint Responsibility: Cabinet Members for Children, Education & Families and Schools Improvement.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: Formal consultation with schools (Headteachers, Staff and Governors) from 1 November 2011 to 31 December 2011. Online and paper.

Report By: Director for Children, Education & Families

Contact: Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512 Ref: 2011/166

CABINET MEMBER: FINANCE & PROPERTY

2011/12 Financial Monitoring & Business Strategy Delivery Report - September 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/128

Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - November 2011

To provide an update to the service and resource planning process for 2012/13 – 2016/17, including implications of the comprehensive spending review.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971 Ref: 2011/129

Treasury Management Mid Term Review

To provide a mid term review of Treasury Management activity in 2011/12 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Matthew Barlow, Financial Manager - Treasury Management Tel: (01865) 323988 Ref: 2011/133

Approval of Contract Award Decision for Property Asset Management (PAM) Procurement of External Services Project

To seek approval of the Contract Award decision made by the Project Board for the PAM Procurement of External Services.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Roger Dyson, Project Manager Tel: (01865) 815665, Romina Peddis, Project Co-ordinator Tel: (01865) 815714 Ref: 2011/031

2011/12 Financial Monitoring & Business Strategy Delivery Report - October 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/141

Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - December 2011

To provide an update to the service and resource planning process for 2012/13 – 2016/17, including the review of charges.

Decision Maker and Target Date: Cabinet, 20 December 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971 Ref: 2011/142

2011/12 Financial Monitoring & Business Strategy Delivery Report - November 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/153

Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - January 2012

To provide background and context to the service and resource planning process for 2012/13 – 2016/17.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971

Ref: 2011/154

2011/12 Financial Monitoring & Business Strategy Delivery Report - December 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/173

CABINET MEMBER: GROWTH & INFRASTRUCTURE

Developer Contributions to Service Infrastructure

To consider a summary of developer contributions secured to County service infrastructure through the planning process for 2010/11 and the amounts negotiated, received and spent throughout the year.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Responding to Government consultation.

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436

Ref: 2011/048

Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2011

To consider the Minerals and Waste Annual Monitoring Report 2010 for publication and submission to the Secretary of State.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 16 November 2011

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Growth & Infrastructure

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

Ref: 2011/132

CABINET MEMBER: POLICE & POLICY CO-ORDINATION

Big Society Fund - February 2012

To consider bids to the Big Society Fund from the third wave of applications and agree which bids to award funding. Bids may also include applications for asset transfer.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: N/A

Report By: Head of Strategy & Communications

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Claire Phillips, Partnership Officer Tel: (01865) 323967

Ref: 2011/176

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

Response Standards Report

To:

- (a) note the contents of the report regarding the response standards for 2010/11; and
- (b) request the Chief Fire Officer to report back to the Cabinet Member for Safer & Stronger Communities on the response standards for 2011/12.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 7 November 2011

Consultations: N/A

Report By: Chief Fire Officer

Contact: Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2011/131

Proposals for the Future of the Library Service

To consider the report on the outcomes of the public consultation on the future of the library service; agree the way forward and savings targets for that service for 2012-2013 to 2014-2015.

Decision Maker and Target Date: Cabinet, 12 December 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Karen Warren, Acting County Librarian Tel: (01865) 323580

Ref: 2011/172

Integrated Risk Management Plan (IRMP) Fire & Rescue - Project

To approve the project to be delivered in the 2012-13 IRMP action plan.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Wide consultation with all Oxfordshire citizens and partners.

Report By: Chief Fire Officer

Contact: David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2011/175

CABINET MEMBER: SCHOOLS IMPROVEMENT

St Christopher's Primary School

If no objections to the statutory proposal are received, to decide whether to expand St Christopher's Primary School, Cowley.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 2 November 2011

Consultations: Full statutory and informal consultations.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/073

Woodstock Primary School

If objections to the statutory proposal are received, to consider representations and decide whether to expand Woodstock Primary School.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/118

Cotteslowe Primary School

If objections to the statutory proposal are received, to consider representations and decide whether to expand Cotteslowe Primary School.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/120

Woodstock Primary School

If no objections to the statutory proposal are received, to decide whether to expand Woodstock Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 December 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/119

Cotteslowe Primary School

If no objections to the statutory proposal are received, to decide whether to expand Cotteslowe Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 December 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/121

St Edburgs CE Aided Primary School

If no objections to the statutory proposal are received, to decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 10 January 2012

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/134

St Edburgs CE Aided Primary School

If objections to the statutory proposal are received, to consider representations and decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: Full statutory and informal consultations

Report By: Director for Children, Education & Families

Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/135

Expansion of Orchard Meadow Primary School

If no objections to the public consultation are received, to decide whether to expand Orchard Meadow Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012

Consultations: Stage One informal consultation.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/163

Basic Need for Pupil Places - Eynsham Primary School

If no objections are received, to consider whether to publish a statutory notice on the proposed expansion of Eynsham Primary School.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012

Consultations: Stage One

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/179

Expansion of Orchard Meadow Primary School

If objections to the public consultation are received, to decide whether to expand Orchard Meadow Primary School.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Stage One informal consultation.

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/164

Basic Need for Pupil Places - Eynsham Primary School

If objections are received, whether to publish a statutory notice on the proposed expansion of Eynsham Primary School.

Decision Maker and Target Date: Cabinet, 14 February 2012

Consultations: Stage One

Report By: Director for Children, Education & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/180

CABINET MEMBER: TRANSPORT

Oxfordshire Concessionary Fares Scheme

To seek approval of the Oxfordshire Concessionary Fares Scheme from April 2012 for consultation.

Decision Maker and Target Date: Cabinet, 15 November 2011

Consultations: December 2011

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460 Ref: 2011/183

Proposed 24hr No Waiting at Any Time Restrictions - Various Junctions, Oxford

To seek approval for the proposal to introduce restrictions on the junctions of Arnold Road, Freeland's Road, and Swinburne Road with Donnington Bridge Road, Oxford, to improve road safety.

Decision Maker and Target Date: Cabinet Member for Transport, 17 November 2011

Consultations: 18/08/11 - 09/09/11 Deposit documents at County Hall. Letters to formal Consultees, local residents. Notices on street and in the Oxford Times.

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Ref: 2011/160

Higham Way, Banbury - Road Adoption

To seek approval regarding adoption/land transfer of Higham Way and the traffic management scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 17 November 2011

Consultations: Consultation currently underway. Results to be included in this report.

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474

Ref: 2011/004

Dial-a-Ride Provision in Oxfordshire

To establish a new in-house Dial-a-Ride public transport provision for Oxfordshire to replace the current Octabus and Cherwell Dial-a-Ride services, OR, to award a contract for an Oxfordshire Dial-a-Ride service to replace existing arrangements from 1 April 2012.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: All Oxfordshire parish councils, City & District councils, County Councillors, existing Dial-a-Ride scheme users, organisations representing people with disabilities and mobility impairments in Oxfordshire

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585

Ref: 2011/151

Oxford City Centre Low Emission Zone

To authorise an application to the Traffic Commissioner for a Traffic Regulation Condition establishing a low emission Zone in Oxford City Centre.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: Partnership working with Oxford City Council. Informal consultation with bus companies and the Traffic Commissioner

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Martin Kraftl, Senior Transport Planner Tel: (01865) 815786

Ref: 2011/177

Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout

To allow the change of designation for the pavement along this section from footpath to shared use to allow an off road cycle track.

Decision Maker and Target Date: Cabinet Member for Transport, 5 January 2012

Consultations: Frontagers, Key Stakeholders, local Councillors and e-consultation

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Mark Gregory, Transport Planner Tel: (01865) 810461

Ref: 2011/181

Renewal of Real Time Information (RTI) System Contract

To seek approval for RTI contract award, to commence 31 March 2012. Recommendations to be presented to Cabinet following OJEU tender.

Decision Maker and Target Date: Cabinet, 17 January 2012

Consultations: Consultations undertaken with partner bus operators.

Report By: Deputy Director for Environment & Economy - Highways & Transport

Contact: Chris Spry, Senior Transport Planner Tel: (01865) 815711

Ref: 2011/145

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 15 November 2011

- **Hampshire and Oxfordshire County Council ICT Partnership** 2011/184
Graham Shaw, Head of ICT Business Delivery Tel: 07939069084
- **Establishment Review - November 2011** 2011/130
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Independent Admission Appeals - Panel Member Arrangements** 2011/086
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **A Revised Policy for Transport Eligibility within Adult Services** 2011/140
Simon Kearey, Head of Strategy & Transformation Tel: (01865) 323571
- **Joint Strategic Commissioning Arrangements with NHS Buckinghamshire and Oxfordshire Cluster PCT** 2011/167
Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968
- **Progress Report on CLA and Leaving Care** 2011/112
Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - September 2011** 2011/128
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - November 2011** 2011/129
Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971
- **Treasury Management Mid Term Review** 2011/133
Matthew Barlow, Financial Manager - Treasury Management Tel: (01865) 323988
- **Developer Contributions to Service Infrastructure** 2011/048
Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436
- **Woodstock Primary School** 2011/118
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Cotteslowe Primary School** 2011/120
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

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- **Oxfordshire Concessionary Fares Scheme** 2011/183
John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460

Cabinet - 12 December 2011

- **Proposals for the Future of the Library Service** 2011/172
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384, Karen Warren, Acting County Librarian
Tel: (01865) 323580*

Cabinet - 20 December 2011

- **Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2011** 2011/143
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384*
- **Development in the Oxfordshire Care Partnership Agreement** 2010/216
Laurence Dowden, Service Manager, Major Projects Tel: (01865) 323685
- **Approval of Contract Award Decision for Property Asset Management (PAM) Procurement of External Services Project** 2011/031
Roger Dyson, Project Manager Tel: (01865) 815665, Romina Peddis, Project Co-ordinator Tel: (01865) 815714
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - October 2011** 2011/141
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - December 2011** 2011/142
Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971

Cabinet - 17 January 2012

- **Draft Corporate Plan 2012/13** 2011/156
Maggie Scott, Corporate Policy Manager Tel: (01865) 816081
- **Delegated Powers of the Chief Executive - January 2012** 2011/157
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Amendments Required in Fair Funding Formula for Schools from 1 April 2012** 2011/166
Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - November 2011** 2011/153
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

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- **Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - January 2012** 2011/154
Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971
- **St Edburges CE Aided Primary School** 2011/135
Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447
- **Renewal of Real Time Information (RTI) System Contract** 2011/145
Chris Spry, Senior Transport Planner Tel: (01865) 815711

Cabinet - 14 February 2012

- **Establishment Review - February 2012** 2011/174
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - December 2011** 2011/173
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Big Society Fund - February 2012** 2011/176
Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384, Claire Phillips, Partnership Officer Tel: (01865) 323967
- **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project** 2011/175
David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206
- **Expansion of Orchard Meadow Primary School** 2011/164
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Basic Need for Pupil Places - Eynsham Primary School** 2011/180
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Adult Services - 9 December 2011

- **Supporting People Strategy for 2012-16** 2011/182
Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Cabinet Member for Growth & Infrastructure - 16 November 2011

- **Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2011** 2011/132
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

Cabinet Member for Safer & Stronger Communities - 7 November 2011

- **Response Standards Report** 2011/131
Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206

Cabinet Member for Schools Improvement - 2 November 2011

- **St Christopher's Primary School** 2011/073
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Schools Improvement - 6 December 2011

- **Woodstock Primary School** 2011/119
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Cotteslowe Primary School** 2011/121
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Schools Improvement - 10 January 2012

- **St Edburgs CE Aided Primary School** 2011/134
Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447

Cabinet Member for Schools Improvement - 8 February 2012

- **Expansion of Orchard Meadow Primary School** 2011/163
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Basic Need for Pupil Places - Eynsham Primary School** 2011/179
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet Member for Transport - 17 November 2011

- **Proposed 24hr No Waiting at Any Time Restrictions - Various Junctions, Oxford** 2011/160
Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978
- **Higham Way, Banbury - Road Adoption** 2011/004
Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474

Cabinet Member for Transport - 5 January 2012

- **Dial-a-Ride Provision in Oxfordshire** 2011/151
Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585
- **Oxford City Centre Low Emission Zone** 2011/177
Martin Kraftl, Senior Transport Planner Tel: (01865) 815786
- **Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout** 2011/181
Mark Gregory, Transport Planner Tel: (01865) 810461